

# Federal Executive Board Campus Series

Students and recent graduates are key participants in the future Federal workforce. To make a career in public service a reality, understanding the Federal employment process is vital. The U.S. Office of Personnel Management (OPM) and the Center for Federal Executive Board (FEB) Operations present the **Federal Executive Board Campus Series 2024**. This four-session series is open to all students, recent graduates, and campus professionals (career services, faculty, Department heads, etc.). The series explains the Federal application and hiring process to help students and recent graduates find internships and full-time jobs working in their career field and will help academic partners gain the information needed to help guide their students.

***Registration is open! Sign-up today!***

## **Session 1: Navigating USAJOBS (Finding and Applying for Federal Jobs)**

**Tuesday, April 2, 2024, 2:00 pm-3:30 pm ET**

Click on link to register [Navigating USAJOBS](#)

About: This overview covers key aspects of USAJOBS, the main online portal for Federal employment. The session includes how to create and manage a USAJOBS account/profile, tips on searching for Federal jobs, reviewing job announcements, applying for jobs, and how to follow up.

## **Session 2: Writing Your Resume for Federal Jobs**

**Tuesday, April 9, 2024, 2:00 pm-3:30 pm ET**

Click on link to register [Writing Your Federal Resume](#)

About: This session reviews unique aspects of writing a résumé that is specifically customized to apply for Federal jobs. Learn what information is required for a résumé that will make you more effective in the Federal hiring process. You will learn what to include, things to avoid, and what makes a résumé for Federal employment different from those used for private sector and other employment.

## **Session 3: Interviewing for Federal Jobs**

**Thursday, April 11, 2024, 2:00 pm-3:30 pm ET**

Click on link to register [Interviewing for Federal Jobs](#)

About: Participants will be equipped to prepare for and engage in successful interviews for Federal jobs. We will cover actions you should take prior to, on the day of, and after your interview. Also, you will learn about the kinds of interviewing methods used by Federal agencies, the types of questions that may be asked during the interview, and how best to respond.

## Session 4: Pathways Programs for Students and Recent Graduates

Thursday, April 18, 2024, 2:00 pm-3:30 pm ET

Click on link to register [Pathways Programs for Students and Recent Graduates](#)

About: Participants will learn about the three Pathways Programs, i.e., the Internship Program, Recent Graduates Program, and Presidential Management Fellows Program. You will know eligibility requirements for each Program, i.e., what is the same and what distinguishes the Programs from one another. You will learn how you can find and apply for positions under each of the Pathways Programs.

### Enhance Your Webinar Experience

**Registration:** Registration is required to join the webinar sessions. You must sign up via the Zoom registration link in each announcement to participate. When you register for each event, you will be able to download the event calendar invite with **your unique link** to join the session and will receive an email from **webinar - opm.gov** [no-reply@zoomgov.com](mailto:no-reply@zoomgov.com).

**Virtual Platform:** You do not need the Zoom app installed on your device to join the sessions. You may join through the web browser or use the dial-in only option. Zoom works best with Chrome. For technical issues, please work with your institution's IT Help Desk. Please use **your unique link** to enter the room at least 10 minutes before the session start time.

**Sound:** You can access audio for the webinar through the speakers on your computer or mobile device or by using headphones or earbuds. We will not be able to assist with technical issues, including sound, once the session has started, so please check your device before the session begins. We will, however, do a sound check early in the session.

**Accessibility:** Closed captioning will be made available for all participants.

Note: If you require an accommodation, please contact the Event Coordinator at [FEBForward@opm.gov](mailto:FEBForward@opm.gov) no later than one week before each session for which you registered.

We look forward to your participation!